

Little Tree Child Care
1 83 West Main Street Macungie, PA 18062 (610) 966-0967

Application for Employment

Date: _____

Pennsylvania State Law requires employees of licensed child care facilities must be 18 years or older

Personal Data

Last Name: _____ First _____ Middle _____

Address: _____ City _____ State _____ Zip _____

Telephone Number: (____) _____

How did you find out about Little Tree Child Care? _____

Employment Information

Position applying for: _____ Salary/Hourly Pay Requirements: _____

Regular Part-time Temporary Summer Student Intern

Date available for work: _____

If now employed, why do you want to change? _____

May we contact your previous employers? Yes No Present Employer? Yes No

Education and Training

	Educational Institution Name & location of School	Number of Years Attended	Highest Level of education	Subject studied Academic Concentration
High School				
College				
Graduate/Trade Business School				

Additional abilities, technical skills, languages and/or special knowledge applicable to employment:

Academic achievements applicable to employment: _____

Organizations, Licenses, Certifications and Certificates applicable to employment: _____

Employment History (begin with current or most recent position)

Employer Name and Address	Salary/Pay Starting: _____ Final: _____	Date (mo/Yr) From: _____ To: _____
Telephone #:	Major Responsibilities	
Position:		
Supervisor Name:		
Supervisor Title:	Reason for Leaving	

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Other

Military Service: _____ Branch of Service: _____ Rank: _____ Years in
Service: _____ Duties as applicable to employment: _____

Volunteer

Name of Organization: _____ From: _____ to _____

Scope of responsibilities: _____

References

List three individuals who have knowledge of your work experience

1. Name: _____ Address: _____
Occupation: _____ Phone: _____ Years Known: _____

2. Name: _____ Address: _____
Occupation: _____ Phone: _____ Years Known: _____

3. Name: _____ Address: _____
Occupation: _____ Phone: _____ Years Known: _____